

**MINUTES OF MEETING  
HERITAGE GREENS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Greens Community Development District was held Monday, April 16, 2018 at 6 p.m. at the Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

Present and constituting a quorum:

Bryan Landry	Chairperson – Not present
Barbara Pitts	Vice Chairperson
John Jordan	Assistant Secretary
Marsha Coghlan	Assistant Secretary
Hank Michaelson	Assistant Secretary

Also present were:

Cal Teague	Premier District Manager
Residents	

***The following is a summary of the actions taken at the April 16, 2018 Heritage Greens CDD Board of Supervisors meeting.***

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

District Manager Teague called the meeting to order and called the roll. All were present for today's meeting except Chairman Landry.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

This Order of Business being addressed with the Pledge of Allegiance, the next Order of Business followed.

**THIRD ORDER OF BUSINESS**

**Approval of Agenda**

The Agenda was presented and after addition of item 8 C, Issue With the Corner of Heritage Greens Drive and Morning Sun Lane, the Agenda was approved.

On MOTION by Mr. Jordan seconded by Ms. Coghlan with all in favor, the April 16, 2018 Agenda was approved as amended.
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**FOURTH ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being none, the next Order of Business followed.

**FIFTH ORDER OF BUSINESS**

**Approval of the Minutes**

The Regular Meeting Minutes from March 19, 2018 were presented.

On MOTION by Ms. Pitts seconded by Mr. Jordan with all in favor, the Regular Meeting Minutes of March 16, 2018 were approved as presented.

**SIXTH ORDER OF BUSINESS**

**Old Business**

**A. Gate Access Discussion**

District Manager Teague reported that Supervisor Jordan and Supervisor Coghlan have been taking care of residents who have been unable to make the given dates to obtain stickers. Further discussion ensued as follows:

- Deana will correct the opening of the gates as they both open at the same time. The right arm should open via sticker access and the visitor arm by the guard or through the residents' call boxes.
- Note was made that motorcycle stickers are needed, 20 to 25 of them. Staff will check with Chairman Landry and/or Resort Management to see if they have any.
- Staff will also check with Deana regarding how and/or where these motorcycle and/or motorhome stickers are to be placed.
- The Board of Supervisors reauthorized the previously approved fee of \$100 per month for PDM to provide customer service and coordination with New IQ.

On MOTION by Mr. Michaelson seconded by Ms. Pitts with all in favor, the reauthorization of the previous \$100 per month for customer service and coordination with New IQ was approved.

**B. Sidewalk Repair Update**

At the prior meeting, the Board approved the Contract with Conidaris for an amount not to exceed \$7,200 contingent upon them remaining the low bid after requesting additional bids for this Project. Once the additional bids were received, the Contract was awarded to Conidaris who did remain the low bidder.

**C. Storm Cleanup Update**

District Manager Teague reported receiving a letter of denial of claim from the insurance company. This denial was received in error and thus, an appeal has been filed. The Board agreed.

**D. Storm Water Management System**

**i. Drainage Cleaning/Repair Bids**

District Manager Teague reported that three (3) bids were received for this storm sewer system drainage cleaning and repairs as had been identified in the prior report with Copeland being the low bidder at \$22,775. This bid does not include televising, however, which the Board of Supervisors felt could be done at a later time if necessary. Therefore, the Board awarded the Contract to Copeland as the low bidder for the amount of \$22,775.

On MOTION by Mr. Michaelson seconded by Ms. Pitts with all in favor, the Proposal received from Copeland for the amount of \$22,775 was approved.
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**E. Clubhouse III HOA Drainage Issues**

District Manager Teague reported that a letter was sent to Ronald Parrot explaining that the CDD is looking at this issue and referred it on to the District for review who will discuss his analysis and recommendations with the Board at next month's meeting.

**F. FPL LED Light Changeout Program Update**

District Manager Teague stated that reports have been obtained and agreements signed and sent back. He further stated that a work order should be received within the next two (2) weeks and that this project should be completed by July or August.

**G. Guardhouse Maintenance Update**

District Manager Teague reported the Guardhouse repair costs exceed the original anticipated cost. Therefore, the Board agreed to the increased cost with a final payment of \$1,978.48.

**SEVENTH ORDER OF BUSINESS**

**New Business**

**A. Wall Repair Discussion/Review**

District Manager Teague reported that this is still on hold awaiting final determination from insurance and FEMA.

**EIGHTH ORDER OF BUSINESS**

**Manager's Report**

**A. Financial Statements for period ending March 31, 2018**

Financial Statements for the period ending March 31, 2018 were presented.

On MOTION by Ms. Pitts seconded by Ms. Coghlan with all in favor, the financials for period ending March 31, 2018 were accepted as presented.

**B. Fiscal Year 2019 Budget Discussion**

The Budget was passed out for the Boards' review and further discussion will take place at next month's meeting.

**C. Safety Concern at the Corner of Heritage Greens and Morning Sun**

As above, the Board reviewed and requested that the Engineer look at this corner and identify any property design flaws in this turning radii.

On MOTION by Mr. Michaelson seconded by Ms. Pitts with all in favor, obtaining the opinion of the Engineer was approved.

**D. Follow-up**

All as presented within Agenda items.

**NINTH ORDER OF BUSINESS**

**Attorney's Report**

Comments addressed were on the corner safety concerns with rebar being placed. He also commented on the drainage issues that the Engineer is looking at as well as towing concerns.

**TENTH ORDER OF BUSINESS**

**Engineer's Report**

This was addressed above within Agenda items but again, the Drainage Report will be presented at next month's meeting.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors' Requests and/or Comment**

- The Board of Supervisors would like to reexamine the early morning parking restrictions and enforcement thereof by the HOA. This will be discussed at next month's meeting after obtaining the Attorney's opinion.
- The IBIS Cove landscaper is disposing of trash into the canal. They will be contacted to have this trash removed.
- Note was made to be certain to notify the homeowner with the drainage problems, that the Engineer's report will be available and discussed at next month's meeting.
- Concern was expressed over Supervisors' attendance at board meetings. This will be on next month's Agenda for discussion.
- Concern was also expressed about Heritage Greens Community Association referred to as the Master Board's reclassification of reserve funds which had been collected for CDD assets and has been redistributed to other accounts. The Board of Supervisors asked that a letter be sent asking for clarification of intent in this action taken by the HOA Board.

**TWELFTH ORDER OF BUSINESS**

**Audience Comments (Limited to 3 per speaker)**

There were several comments made with regard to Comcast, the fountain not being operational as well as the Engineer.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further Orders of Business and

On MOTION by Mr. Jordan seconded by Ms. Pitts with all in favor, the meeting was adjourned at 7:15 p.m.

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Calvin Teague  
Secretary

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Barbara Pitts  
Vice Chairperson